

**Lincoln Memorial University**  
**Debusk College of Osteopathic Medicine, Knoxville**  
**Student Government Association**  
**2/11/2020 5:00 P.M.**

**Voting Members:** Brooke Bower, Amy Rousselot, Katherine Treacy, Samantha Whitcomb

**Non-Voting Members:** Alisha Kannengieser, Laura Painter

**Ex-Officio Members:**

**Those Absent:**

**Other Representatives:** Executive boards to SAAO and Pediatrics Club

**1. Call to Order**

Time: 5:01p

**2. Pledge of Allegiance**

**3. New Business**

- New constitution reviewed by all
- Meeting Expectations – stay on task, all meetings mandatory
- Club budgets discussed, total SGA budget is \$6750 per semester, last semester unused
  - **Voting on Budget to set \$200 for Club Start Up Funds**  
Motion to Approve: Alisha  
Second: Amy  
Approved 2/11/2020
  - **Voting on Budget to set \$3000 for club travel, only for clubs with national branches**  
Motion to Approve: Alisha  
Second: Amy  
Approved 2/11/2020
- Discussed ways to ensure coffee is being used by only students and discuss with people in charge of budget
- Two Clubs Presenting for Approval
  - **Pediatrics Club**  
Motion to Approve: Alisha  
Second: Samantha  
Approved 2/11/2020
  - **SAAO**  
Motion to Approve: Alisha  
Second: Amy  
Approved 2/11/2020
- Vice Presidents divvied up duties as listed in the constitution
  - **Brooke Bower will hold the following duties**
    - a. Elected position
    - b. Assume the duties of the President in the absence of the President

- c. Serves as a member of the executive board
- d. Have a vote in Student Government meetings
- e. Assume duties of Parliamentarian, assuring adherence to standards stated in Appendix A and the DCOM Parliamentary Procedure Guidelines. Any issues not covered in the above documents shall be referred to Robert's Rules of Order
- f. Partners with Student Services to coordinate all Student Government clubs, groups, and organizations; providing reports on such to the Student Government
- g. Represent the student body at the Council of Osteopathic Student Government Presidents (COSGP) quarterly meetings and serves on a national committee with COSGP
- h. Promotes and publishes Student Newsletter
- i. Serves as DCOMDO.com Webmaster, as described in Appendix B. Maintain an updated Calendar on DCOMDO.com and Publish SDOM winners on a monthly basis
- j. Serves as Chairperson of the Resolution and Constitution Committee and report back to council.
- k. Serves as "Ed to Med" representative at AACOM Government Relations Office
- l. Term of office will be one (1) year
- **Amy Rousset will hold the following duties**
  - a. Elected position
  - b. Assume the duties of the President in the absence of the President
  - c. Serves as a member of the executive board
  - d. Have a vote in Student Government meetings
  - e. Oversees the Donor Memorial Service with OMS-II Class Vice-President, as well as the administrative assistant of the anatomy department
  - f. Coordinate the Translating Osteopathic Understanding through Community Health (TOUCH) Initiative. Promote and advertise TOUCH service events. Report to COSGP.
  - g. Conduct all elections for Executive Board members and Class Representatives of the subsequent year and all Class Officer elections
  - h. Represent the student body at the Council of Osteopathic Student Government Presidents (COSGP) quarterly meetings and serves on a national committee with COSGP
  - i. Coordinates the Student D.O. of the Year (SODY) award. Establish SODY committee. Report to COSGP for national scholarship.
  - j. Coordinate the LMU-DCOM Student D.O. of the Month.
  - k. Organizes the selection of all Student Government awards (Student Government Outstanding Faculty Award, Staff Awards, etc.) and establishes an Awards Committee when necessary.
  - l. Term of office will be one (1) year.

#### 4. SGA Officer Reports

- a. **Alisha Kannengieser**
  - b. **Brooke Bower**
  - c. **Amy Rousselot**
    - Planning has begun for the Donor Memorial Service; committee has been selected
  - d. **Katherine Treacy**
  - e. **Samantha Whitcomb**
5. **Class Officer Reports**
  - Elections occurring soon for these positions
6. **Committee Reports**
7. **Old Business**
8. **Open Discussion**
  - Brainstorm ideas on suggestions for things to do for the class
  - Start GroupMe as means of discussion
9. **Adjournment**  
Time: 6:06p