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LINCOLN MEMORIAL  
DEBUSK COLLEGE OF



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UNIVERSITY -  
OSTEOPATHIC

M E D I C I N E

S T U D E N T   G O V E R N M E N T   A S S O C I A T I O N

F U L L   M E E T I N G   A G E N D A

July 31, 2018

5:00 p.m.

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**Voting Members:** Skyler Hill-Norby, Tanner Brondhaver, Avi Rascoe, Wittmann Murphy, Arminé Aghabekian, Andrew Woods, Rebecca Ackley, Claudia Ayoub

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**Non-voting Members:** Matthew Harden, Caleb Arnold, Sally Adams, Leslie Uche, Falguni Patel, Richard Kim, Gabriella Verde

**Ex-Officio Members:**

**Those Absent:**

**Other Representatives:**

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**Call to Order**

- At 5:04 pm

**2. Pledge of Allegiance**

**3. Review and Approval of May 8, 2018 Meeting Minutes**

**Motion:** Skyler

**Second:** Tanner

**Approved:** July 31, 2018

**4. Organization Proposal:**

**Jonathan Melms: [Student American Association of Osteopathy]**

- Presenting on behalf of SAAO.
- Greet and Treat and why OMS-I students should be able to start this club activity before the first major block exam.

Proposal: As the rule currently stand, first year medical students are unable to attend this event until after their first major block exam. However, last year the SAAO Greet and Treat was an exception to this rule. Jonathan is requesting that Greet and Treat be made an exception to this rule again as this activity would allow shadowing opportunities as well as an early opportunity to meet and work with professors and fellows. Drew added that Greet and Treat participation only helps to improve OMT enthusiasm by getting students involved early with osteopathic medicine and stated that he is all for it.

**Decision:** Motion approved to allow first year medical students to attend Greet and Treat sessions starting tomorrow, August 1, 2018.

**Motion:** Skyler

**Second:** Tanner

**Noah Russell & Dakota Dalton: [SOMA Summer Leadership Meeting, July 18-22, 2018, Chicago, IL] [Pages 7 & 8]**

**Proposal:** Discussion tabled until next meeting.

**Noah Russell: Tabled**

**Motion:** Skyler

**Second:** Tanner

**Dakota Dalton: Tabled**

**Motion:** Skyler

**Second:** Tanner

**Skyler Hill-Norby: [COSSGP National Meeting, July 16-23, 2018, Chicago, IL] [Page 9]**

- Presenting on behalf of herself.

**Proposal:** Discussion tabled until next meeting.

**Skyler Hill-Norby:** \$919.08

**Motion:** Tabled

**Second:** Tanner

## 5. SGA Officer Reports

### 1. Matthew Harden

#### 1. PA Incorporation/PA Liaison

- PA students want to mold class representation like DCOM by implementing a college system. PA Liaison would visit and observe meetings to relay info to PA students and administrators.
- More interaction is needed between student of the DO program and the students of the PA program. A liaison would be used to relay information smoothly between each program.
- A google drive will be created to assist each other with academic and clinical material.

**Vote:** To add the non-voting SGA interprofessional position of PA Liaison, a position that will be requested by students interested in the position then voted on and appointed by the SGA executive board, to the constitution.

**Decision:** Motion Passed

**PA Liaison Nominee(s):** Aly Kozacek

**Decision:** To appoint Aly Kozacek as the 2018-2019 PA Liaison.

**Motion:** Skyler

**Second:** Tanner

## 2. TOMA Representative

- DCOM is currently in need of representation in TOMA. A current second year DO student should either be elected or appointed to act as an SGA representative for TOMA.
- Students will apply for the position through the SGA and the SGA executive board will vote to appoint the position.

**Vote:** To add the non-voting SGA interprofessional position of Student Body TOMA Representative, a position that will be requested by students interested in the position then voted on and appointed by the SGA executive board, to the constitution.

**Decision:** Motion Passed

**TOMA Representative Nominee(s):** Candyce Mehler

**Decision:** To appoint Candyce Mehler as the 2018-2019 TOMA Representative

**Motion:** Skyler

**Second:** Tanner

## 3. COSGP Recap

- Meeting with Deans Kessler, Loyke and Leo.
  - o All are very open to the idea of a student clinic geared at the goal of students gaining more clinical experience before rotations.
  - o The SGA will open committee to work with deans in order to work out details to make this a possibility.
    - Committee will send ideas to Dr. Loyke.
    - Drew will reach out to people at a previous clinic in which he worked to receive more details on its operations.

**Vote:** To appoint Andrew Woods to head the student clinic planning committee.

**Decision:** Motion Passed

**Motion:** Skyler

**Second:** Tanner

## 2. Skyler Hill-Norby

### 1. Osteoblast

- Monday, August 6<sup>th</sup> at 5pm.
  - o All SGA members should attend.
- Gatos Taco will be catering.

### 2. TOUCH Hours

- Members should look over approved hours to see how accurate their numbers are to what they submitted.
- Greet and Treat, since it is only treatment to the DCOM community, and buying items for a charity are not approved by TOUCH hour standards.

### **3. Tanner Brondhaver**

#### **1. One Health**

- Met with Dr. Jimenez about lack of knowledge in DCOM community about One Health.
- Interprofessional education meeting will be held at some point this September.
- Appointment of interprofessional positions is needed to increase knowledge of One Health's presence.
- One of the second vice president's duties is to head over DCOM's involvement.
  - o Tanner will appoint other members as chairs to continue communication with other LMU affiliated health colleges. (Physician Assistant, Veterinary, Nursing, etc.)

#### **2. Constitution**

- Tanner and Matthew used the summer to look over the constitution.
- A lunch meeting will be conducted in near future to show their proposed changes.
- SGA members should look over constitution prior to meeting in order to ensure that their duties align with what is documented.

#### **3. Political Advocacy**

- Proposed that a section should be added to each meeting's agenda regarding US congressional action.
- Reaching out to Dr. Weiting and will relay information with Candyce, the new TOMA representative.
- Email will be sent out to entire student body about being proactive in what is happening within the US Congress

#### **4. Website**

- Still in need of being revamped
  - o Reached out to undergraduate administration regarding a possible collaboration with students of graphic designer classes, but there are no graphic design classes on campus.
- Asked members of SGA to reach out to other individuals with graphic design skills/training.

### **4. Wittmann Murphy**

#### **5. Avi Rascoe**

##### **1. Travel Rules/Reimbursement Policy/New Calculator**

- A document was sent out by Avi through email this summer.
- Details regarding these rules still need to be worked out throughout semester.
  - o Final approval will be given by Dr. Leo.

##### **2. Book/PDF Sharing on Private Facebook Page**

- This should never occur on public DCOM Class Facebook page and has been addressed in the past.
- Is a policy needed to monitor sharing of information on private page?

- Hands off approach will be implemented allowing students to post documents and links knowing that they would be liable if sharing information is made public.

## **6. Arminé Aghabekian**

### **1. Dr. Rogers Lecture**

- Currently in the works of making another date for presentation before flight ticket expires.
- Reached out to secretary but no word yet on Dr. Rogers's availability.

### **2. Students of Medicine**

- Still working on and publishing stories.
- Stressed that board encourages friends to share their story.
  - Also encouraged members of the SGA board to share as well.

### **3. Committee Members**

- Would like more members/participation to construct a team that would provide more aid in the diversity committee.
  - Suggestions:
    - Use Osteoblast to promote involvement.
    - Collaborate with clubs that want to work more diversity into their club's platform.
    - Diversity chair could head religious & cultural clubs to keep accountability by making sure diversity is under one person.
    - Appoint a member of each club to report to Arminé with plans/ideas of promoting diversity.
    - Appoint a first-year liaison.
- Matthew will meet with Armine and provide contacts and discuss assistance in making new SGA/club positions.

## **7. Andrew Woods**

### **1. Board Prep Week**

- Several board preparation courses have been contacted to send representatives to sponsor lunch hours in order to present and answer questions about the programs' platforms.
  - Message will be sent out to sign up for lunches.
- Ideas for destressing activities.
  - A Meditation Club/Class and a Lifestyle Medicine Club are in the works.

### **2. 2021 Class Meeting**

- Security issues.
  - Drew will meet with the campus security director on how to implement more safety features on campus.
    - Lock down procedure should be presented to student body.
    - Front desks should be manned 24/7 by an armed security guard.

- Access to buildings should only be by ID swipe.
  - A poll will be sent to student body in order to gather data regarding school safety.
- Class officer hours will now be held once every two weeks instead of once a week due to lack of student attendance.
- Mirror in DCOM and MANS parking lot.
- Sober driving program.
  - Caleb will reach out to other colleges to collaborate a joint program.
  - Send ideas regarding how to reach out to students to Matthew.
- SGA Exam bags will be made and given out before first exam.
- GiANT Leadership
  - Presentation on how to communicate more effectively.
  - Will communicate with Dr. Jimenez to plan.

## **8. Rebecca Ackely**

### **1. Tutoring and Mental Health Representative**

- Met with Dr. Hyfantis and Jason Kishpaugh.
- Working on adding anatomy practical tutors.
- Anonymous practices to address councilors reaching out to certain students about possible health.
- Mental Health check in with OMS-I on August 10<sup>th</sup> at 9am and OMS-II on August 17<sup>th</sup> at 12pm.
  - Will ask if they have reached out to students about COMLEX and USMLE results.

## **9. Claudia Ayoub**

## **10. Caleb Arnold**

### **1. Food Pantry**

- Working on opening a food pantry for students at DCOM struggling to afford food.

## **11. Sally Adams**

## **6. Old Business**

Adjourn at: 7:15 pm

**DCOM STUDENT  
REQUEST FOR TRAVEL APPROVAL**

DATE: 5-14-2018  
 STUDENT NAME: NOAH RUSSELL  
 EVENT: SOMA Summer Leadership Meeting + AOA House of Delegate S  
 SPONSORING CLUB: SOMA  
 DATES OF TRAVEL: 7/18/2018 - 7/22/2018  
 LOCATION OF TRAVEL: Chicago, IL  
 PURPOSE OF PROPOSED TRAVEL: Mandatory SOMA conference -  
representing LMU-DCOM

**PROJECTED COST OF PROPOSED TRAVEL:**

Auto mileage/Cost: \_\_\_\_\_ Meals: \$60/day → \$300  
 Personal: \_\_\_\_\_ Taxi/Ground Trans.: ~~0000~~ \$200  
 University: \_\_\_\_\_ Conference fees: \$55  
 Airfare: ~~00000000~~ \$700 Lodging: on Matthew Hardco's proposal  
 Other specify: \_\_\_\_\_  
 TOTAL PROJECTED COST: ~~000005~~ ~~000000~~ \$1,255

How much is your club contributing? (\*This must be done before requesting signatures. Indicate a \$0 if no club contribution) \$500

Noah Russell 5-14-2018  
 Requested By \_\_\_\_\_ Date \_\_\_\_\_  
SGA Treasurer SGA 5-24-18  
Sally Adams 5/29/18  
 Dean of Students Student Services \_\_\_\_\_ Date \_\_\_\_\_  
 \*Comments by Dean of Students/Student Services \_\_\_\_\_

**Reimbursement is only an option.** Please follow the steps for possible reimbursement:

1. Email club president for possible funding (Before getting the above signatures)
2. Email [Wittmann.murphy@lmunet.edu](mailto:Wittmann.murphy@lmunet.edu) to propose to SGA
3. Email Student Services if you are one of the following: Hold national position, presenting research or anything else that may qualify.

\*You have 30 days to turn in the report with documentation to Sally Adams.

See Student Travel Instructions on [www.dcomdo.com](http://www.dcomdo.com) for detailed instructions.

DCOM STUDENT  
REQUEST FOR TRAVEL APPROVAL

DATE: 5/14/2018

STUDENT NAME: Dakota A Dalton

EVENT: SOMA Summer conference

SPONSORING CLUB: SOMA

DATES OF TRAVEL: July 18-22

LOCATION OF TRAVEL: Chicago, IL

PURPOSE OF PROPOSED TRAVEL: To represent LMU-DCOM to the national Student Osteopathic Medical Association, and strategize about the coming year.

PROJECTED COST OF PROPOSED TRAVEL:

Auto mileage/Cost: <u>x</u>	Meals: <u>60x5 days = 300</u>
Personal: <u>x</u>	Taxi/Ground Trans.: <u>150</u>
University: _____	Conference fees: <u>55</u>
Airfare: <u>\$734</u>	Lodging: _____
Other specify: _____	

TOTAL PROJECTED COST: 1209

How much is your club contributing? (\*This must be done before requesting signatures. Indicate a \$0 if no club contribution) 500

Dakota A Dalton 5/14/2018

Requested By a Parode Date 5/24/18

SGA Treasurer Sally Adams Date 5/29/18

Dean of Students Student Services Date \_\_\_\_\_

\*Comments by Dean of Students/Student

Services \_\_\_\_\_

Reimbursement is only an option. Please follow the steps for possible reimbursement:

1. Email club president for possible funding (Before getting the above signatures)
2. Email [Wittmann.murphy@lmu.net](mailto:Wittmann.murphy@lmu.net) to propose to SGA
3. Email Student Services if you are one of the following: Hold national position, presenting research or anything else that may qualify.

\*You have 30 days to turn in the report with documentation to Sally Adams.

See Student Travel Instructions on [www.dcomdo.com](http://www.dcomdo.com) for detailed instructions.



**DCOM STUDENT  
REQUEST FOR TRAVEL APPROVAL**

DATE: 6/7/2018

STUDENT NAME: Skyler Hill-Norby

EVENT: COSGP- National Meeting

SPONSORING CLUB: SGA

DATES OF TRAVEL: 7/16-7/23/2018

LOCATION OF TRAVEL: Chicago

PURPOSE OF PROPOSED TRAVEL: Representation of LMU-DCOM on the Council of  
Student Government Presidents

**PROJECTED COST OF PROPOSED TRAVEL:**

Auto mileage/Cost: 72 x 2 = 144 mi (144 x 0.42) = \$60.48 Meals: 405

Personal: \_\_\_\_\_ Taxi/Ground Trans.: \$50

University: \_\_\_\_\_ Conference fees: \_\_\_\_\_

Airfare: 353.6 Lodging: \_\_\_\_\_

Other specify: \$50 for parking

**TOTAL PROJECTED COST:** 919.08

How much is your club contributing? (\*This must be done before requesting signatures. Indicate a \$0 if no club contribution) 0

Requested By [Signature] Date 6-7-2018  
Ani Rascoe Date 6-20-2018

SGA Treasurer [Signature] Date 6/24/18  
[Signature] Date \_\_\_\_\_

Dean of Students Student Services Date \_\_\_\_\_

\*Comments by Dean of Students/Student Services \_\_\_\_\_

**Reimbursement is only an option.** Please follow the steps for possible reimbursement:

1. Email club president for possible funding (Before getting the above signatures)
2. Email [Wittmann.murphy@lmunet.edu](mailto:Wittmann.murphy@lmunet.edu) to propose to SGA
3. Email Student Services if you are one of the following: Hold national position, presenting research or anything else that may qualify.

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